



DOUG WELBORN
CLERK OF COURT

19TH JUDICIAL DISTRICT
PARISH OF EAST BATON ROUGE

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Baton Rouge, LA 70821-1991
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REQUEST FOR MORTGAGE CERTIFICATE

To obtain a mortgage certificate, it is necessary that you furnish the following information to the recorder: 1) the exact name(s) of the mortgagor(s) or obligor(s) of the debt secured by privilege; and 2) an accurate legal description of the property and /or properties. Unless specifically requested, the recorder will not run any variations of the name(s) you have provided. Where no middle initials have been furnished, identical names with middle initials will not be searched.

The mortgage certificate shall list all uncanceled mortgages and instruments evidencing privileges, in the order of their recordation, that appear in the mortgage records and that identify the person(s) specified in your request. Should any of the encumbrances listed on the certificate be disputed, the attorney requesting the certificate may follow the procedure outlined in La. R.S. 9:2743(B)(2). Pursuant to La. R.S. 9:2743(D), the recorder is not liable for listing an encumbrance in the name of a person who reasonably may be construed to be the person named in your request, nor is the recorder liable for any loss that is due to a want of exactness in the property description or name provided in the request.

NAME(S):

PROPERTY:

RUN: (How many years)

MAIL TO:

OFFICE USE ONLY

PAID:

DATE MAILED:

ORDERED BY:

(SIGNATURE ONLY)

(FIRM NAME)

**PHONE
NUMBERS(S):**
